

1.0 NOTICE TO PROPOSERS
Request for Proposal

DATE: November 1, 2022

TO: Qualified Proposers

FROM: Joshua Allen
West Hills College Lemoore Director of M&O

PROJECT: West Hills College Lemoore Roof Replacement – Relocatable(s)
500A/500B/500C

PROJECT DESCRIPTION: This project will require the removal and replacement of the existing roof at Relocatable 500A, 500B, and 500C. The Contractor will include all labor, materials, and equipment to complete the work.

LICENSE REQUIRED: C-39

PROPOSAL DATE/TIME: November 18, 2022 at 2:00pm PDT

PROPOSAL LOCATION: West Hills Community College District
275 W Phelps Avenue
Coalinga, CA 93210
purchasing@whccd.edu

BID SECURITY BOND: Required 10% Bid Bond if proposal is \$15,000 or over.

PERFORMANCE AND PAYMENT BOND: Required if proposal is \$25,000 or over.

PREVAILING WAGE PROJECT: Yes

CONTRACT DOCUMENTS AND SPECIFICATIONS MAY BE OBTAINED AT:
<https://www.westhillscollge.com/district/departments/business-services/purchasing/>

CONTACT PERSON: Joshua Allen
(559) 925-3253
E-mail: joshuaallen3@whccd.edu

MANDATORY SITE VISIT: November 8, 2022 at 9:00 AM PDT
555 College Drive, Lemoore CA 93245

West Hills

invalid. Provided that a proposal protest is filed in conformity with the foregoing, the Owner's Chief Business Officer or such individual(s) as may be designated by the Chief Business Officer, in his discretion, shall review and evaluate the basis of the proposal protest, and shall provide a written decision to the proposer submitting the proposal protest concurring with or denying the proposal protest. The written decision of the Chief Business Officer shall be considered an administration appeal.

5. The protest decision by the Chief Business Officer may be appealed to the Board of Trustees as a judicial appeal. This request must be filed with the Chief Business Officer within 72 hours of receipt of the written decision of the Chief Business Officer. Said appeal shall be accompanied with reason for appeal. The judicial appeal will be calendared within 31 days or less of receipt. The final decision of the Board of Trustees is not subject to arbitration, mediation or reconsideration/appeal.

O. **STARTING WORK:**

All documents shall be submitted and approved prior to starting work. Failure to provide complete information prior to days indicated shall be considered non-responsive, bid bond will be forfeited, and Contractor shall be declared in default.

1. All insurance certificates - 10 days- Following award
2. Proof of Contractor's/Subcontractor's license - 10 days -Following award
3. Start work] TJ ET Q q 0.000 q 500009020612702 proceed and purchase order

PART 2 - PERFORMANCE OF WORK UNDER CONTRACT

A. **SUPERVISION:**

The General Contractor and all subcontractors engaged by general contractor will be required to designate one responsible on-site person with authority to receive directions and issue instructions for the orderly prosecution of the work.

B. **BUILDING CODE REQUIREMENTS:**

1. All work performed under this Contract shall conform to the applicable portions and editions of the following current codes:
 - a. California Building Code--CCR, T24 Parts 1-9.
 - b. Public Health Code of the California State Department of Public Health and Local Health Department.
 - c. California Occupational Safety and Health Act (CAL/OSHA).
 - d. Rules and regulations of the State and Local Fire Marshals.
 - e. Safety Orders of the Industrial Accident Commission, State of California.
 - f. National Electric Code.
 - g. Uniform Plumbing Code.
 - h. All laws governing the employment of labor, posting of minimum wage rates, and accident prevention.
 - i. Americans with Disabilities Act, Federal law.
2. Requi

- policy is issued.
3. Indemnification
 - a. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the District and the Consultants and their employees from and against all claims, damages, losses and expenses, including attorneys' fees arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss of expense is at

The Comprehensive General Liability coverage may be provided on an "occurrence" form or a "claims made" basis. If the coverage is on a "claims made" basis, the policy shall provide for a non-cancelable 5 year extended reporting period.

- a) The Contractor shall carry such public liability and property damage insurance that will protect the Contractor, Owner, Architect and Engineers from claims for damages for bodily injury, including accidental death, as well as for claims for property damages, which may arise from operations under the contract whether such operations be by the Contractor or by any Subcontractor or anyone directly or indirec

request. Contractor shall provide copies, shipping cost, and all other related cost to provide this information at no cost to Owner. Contractor shall maintain certified payroll documents for seven (7) years after Notice of Completion.

4. Penalties: The Contractor shall forfeit as a penalty to said Owner, Fifty Dollars (\$50.00) for each laborer, workman or mechanic paid less than the above stipulated rates for any work under this Contract by him or any Subcontractor under him.
5. Enforcement and Verification off Requirements:
 - a) The records by the Contractor may be checked periodically by an independent enforcement agency to verify compliance with the labor codes and related items.
 - b) Jobsite interviews may be conducted periodically throughout the duration of the project. The Contractor shall allow access to the project and access to workers during working hours to confirm prevailing wage rates and apprenticeship requirements are followed.
 - c) Prior to executing the agreement, the Contractor shall provide verification of enrollment in an apprenticeship program per Sections 1773.3, 1777.5, 1776 and 1777.6 within the last 12 months.

H. Contractor License and DIR Registration Required.

To perform the

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3.0 PROPOSAL

Proposals will be received at We Hills Community College District at 275 Phelps Ave, Coalinga CA 93210 or purchasing@whccd.edu up to **November 11, 2022 at 2:00 pm**

Submitted to: **West Hills Community College District** _____ Submitted by: _____
Name of Firm

Having carefully examined the Proposal and Contract Documents and General Requirements, as well as the premises and the conditions affecting the work, including Addenda (a) No (s) _____, inclusive, the Undersigned proposes to furnish all material and labor called for by all documents for the "e

NON-COLLUSION AFFIDAVIT:

State of California)
) ss.
County of _____)

_____, being duly sworn, deposes and says:

That he or she is the _____(position)
of _____(name of
proposer), the party making the proposal; that the proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that the proposal is genuine and not collusive or sham; that the proposer has not directly or indirectly induced or solicited any other proposer to put in a false or sham proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any proposer or anyone else to put in a sham proposal, or that anyone shall refrain from submitting a proposal; that the proposer has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price of the proposer or any other proposer, or to fix any overhead, profit, or cost element of the proposal price, or of that of any other proposer, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the proposal are true; and, further, that the proposer has not, directly or indirectly, submitted his or her proposal price or any price breakdown, or their contents, or divulged relative information or data, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof to effectuate a collusive or sham proposal.

(Firm Name)

(Printed Name - Authorized Agent)

(Signature - Authorized Agent)

Subscribed and sworn to before me on _____, 20 _____.

Notary Public

NOTARY SEAL

- ii) T required to secure payment of compensation to his employees.

6.0 PROJECT SCOPE

A. PROJECT DESCRIPTION:

PART 1 - GENERAL

1.1. SUMMARY

The West Hills Community College District (WHCCD), West Hills College Lemoore has a requirement to remove and replace the existing roof at Relocatables 500A/500B/500C. The Contractor will include all labor, materials, equipment and necessary rigging to complete the work located at 555 College Drive, Lemoore, CA 93245. To this end, WHCCD, West Hills College Lemoore requires quotations for a licensed contractor to complete the proposed modifications.

Intent:

Requirements in this SOW serve as a direction to the Contractor for the roof replacement Relocatables 500A/500B/500C at West Hills College Lemoore. The Contractor shall perform all services in accordance with professional standards of skill, care and diligence adhered to by reputable, first class international firms and shall conform to generally accepted professional practices and to all applicable codes.

B. WORK SEQUENCE :

1. Schedule building shutdown with M&O Director. All work to each building to be performed as scheduled so as not to interrupt any instruction.
2. The Work will be conducted in one phase to provide the least possible interference to the activities of the Owner's personnel and to permit an orderly transfer of personnel and equipment to the new facilities. Installation must be complete when building is vacant and/or a Friday afternoon. Contractor may have weekend access if so desired with prior approval of the M&O Director.

C. CONTRACTOR USE OF PREMISES:

1. General: Limit use of the premises to construction activities in areas indicated; allow for Owner occupancy and use by the public.
 - a. Confine operations to areas within Contract limits indicated. Portions of the site beyond areas in which construction operations are indicated are not to be disturbed.
 - b. Keep driveways and entrances serving the premises clear and available to the Owner and the Owner's employees at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on site.
2. Use of the Existing Building: Maintain the existing building in a weather tight condition throughout the construction period. Repa17(m)14(im)1F 2.1Tf1 0 0 1 290.45tge of

WORKING HOURS:

Working ho